



September 22, 2015

ADDENDUM NO. 3 TO ALL BIDDERS:

Invitation to Bid: ITB # 16-02-04

Description: PARK IMPROVEMENTS-HUFF LANE AND FISHBURN PARKS

Dated: August 21, 2015

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: September 23, 2015

**OPENING DATE AND TIME:** This ITB opening date and time are hereby changed to September 28, 2015, at 2:00 p.m.

**Delete: Fishburn City West Drawings. General Note #1, Drawing C101:**  
Omit General Note #1, on Fishburn City West Drawing, Page C101, in its entirety.

**General Conditions, Section 5.3, Employment and Conduct of Personnel, Clarification:**

The requirements for a site superintendent are as follows:

Full time supervision is not required when no work is progressing on the job.  
Supervision is required when the general contractor and/or its subcontractors are performing work.

**General Conditions, Section 14.7, Submittals, Revision:**

Section 14.7 of the General Conditions shall be revised as follows:

**14.7 Review by Director of Parks and Recreation:** Director of Parks and Recreation will review and respond to the submittals within **five (5) business days**. Checking and/or approval of submittals will be for general conformance with the design concept of the project and compliance with the information given in the Contract Documents, and will not include verification of quantities, detailed dimensions, nor adjustments of dimensions to actual field conditions. Approval shall not be construed as permitting any departure from Contract requirements, authorizing any increase in price or time for completion or relieving the Contractor of the

responsibility for any error in details, dimensions, or otherwise that may exist.

**Note:** A signed acknowledgment of this addendum should be received at the location indicated on the ITB either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Monica Cole  
Senior Buyer  
Phone: 540-853-2871

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date